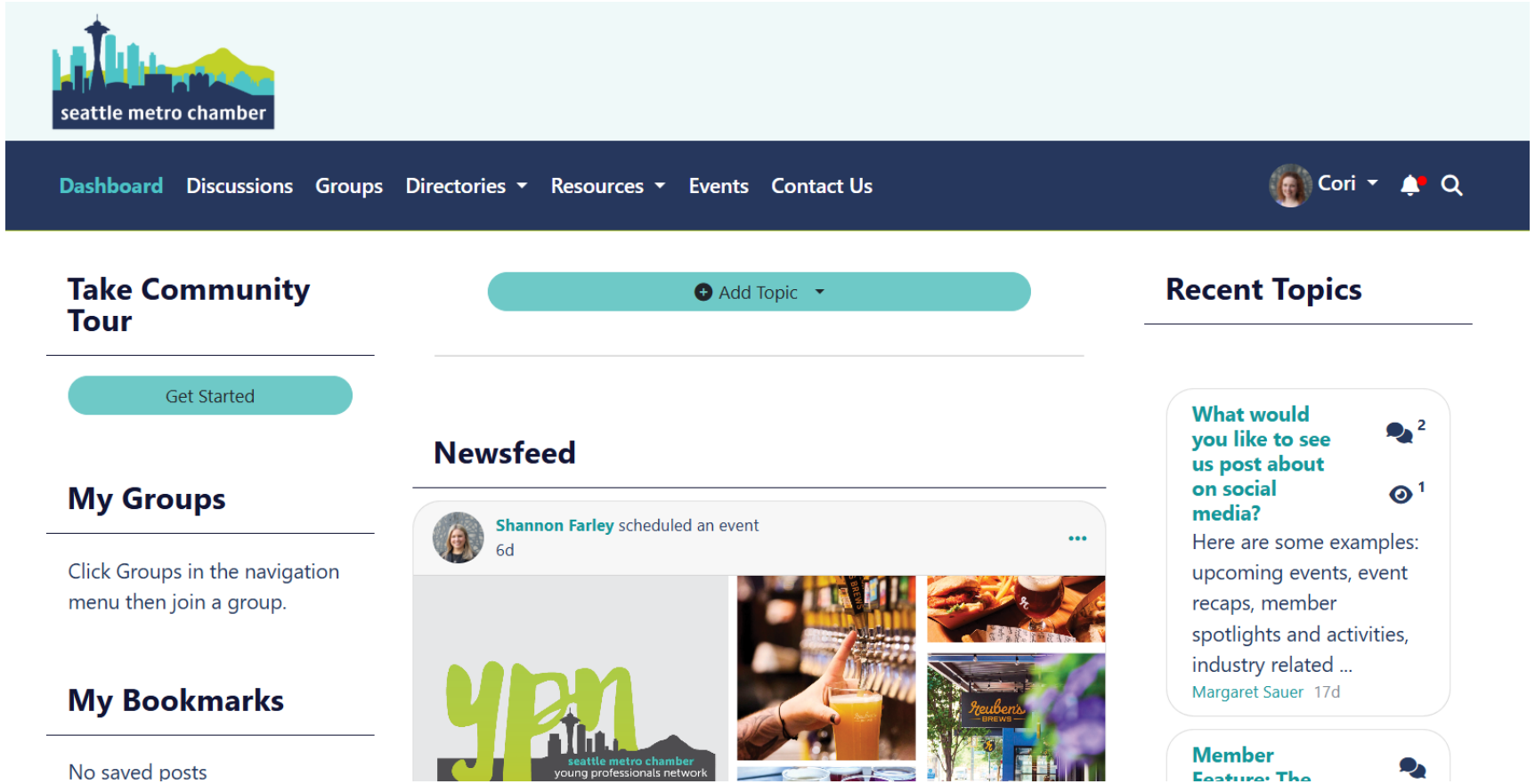
What is CommUnity?

CommUnity is an online platform where Chamber members can:

Send 1:1 messages

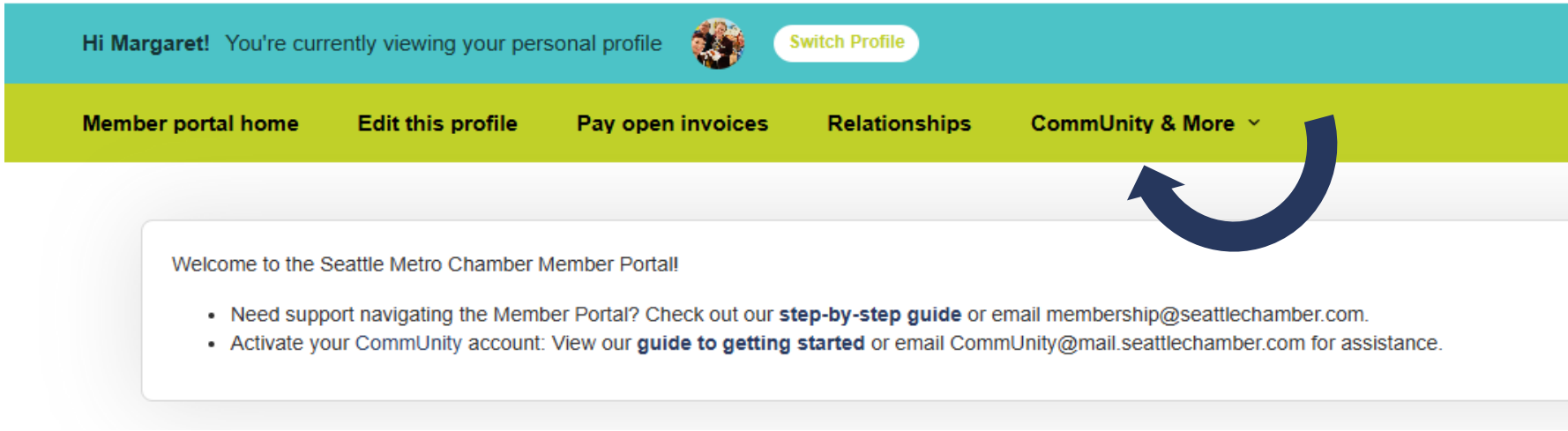
Participate in group discussions

Create an organization profile



How can I access CommUnity?

- Log in to your Member Portal
- Select “CommUnity” from the top menu
- Read the Membership Policy and acknowledge by selecting “Confirm and end tour”



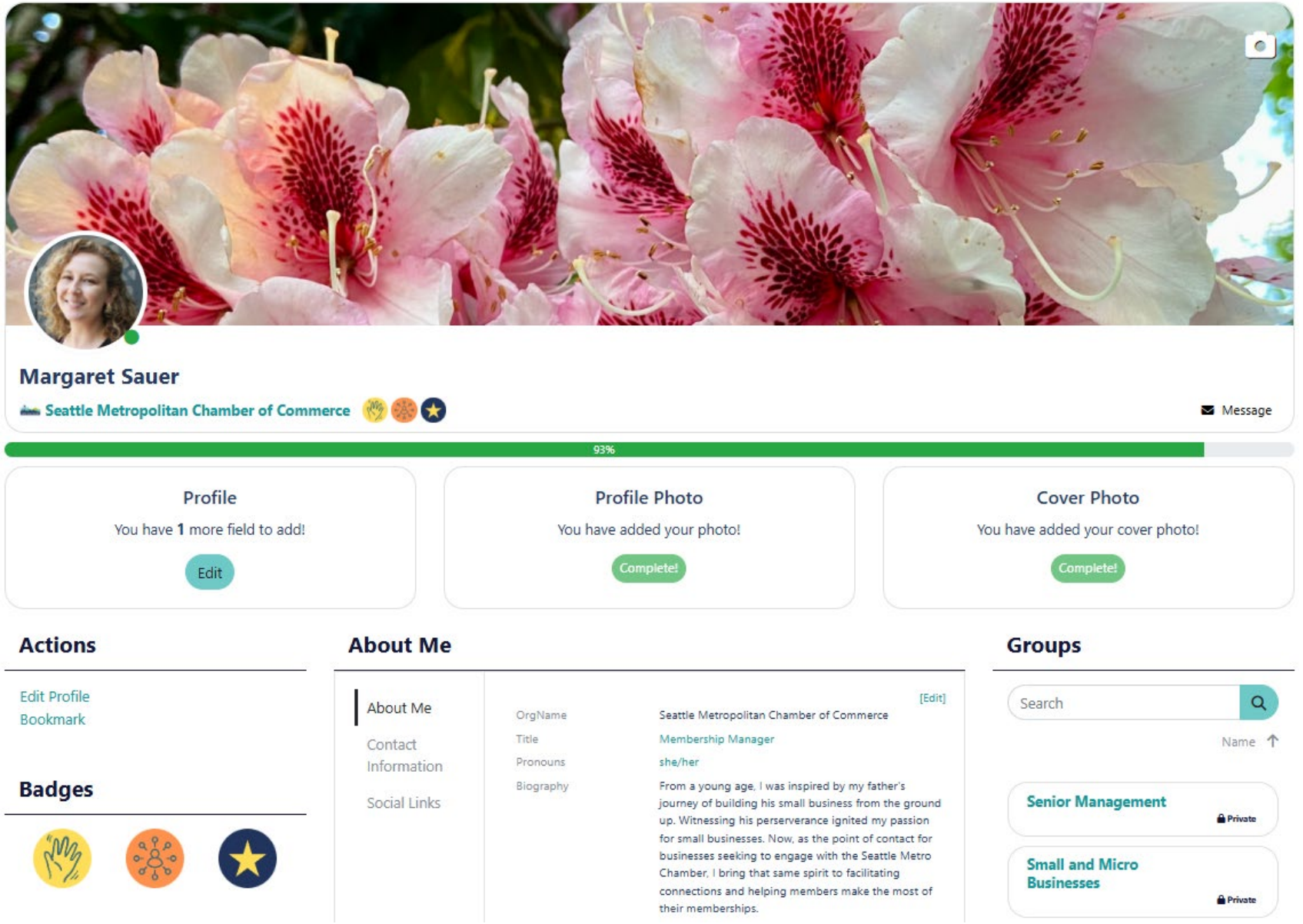
CommUnity: Recommended First Steps

Complete your personal profile

- Locate your name in the upper right corner
- Drop down menu > View your profile
- Under Actions, select Edit Profile

Manage notification preferences and privacy

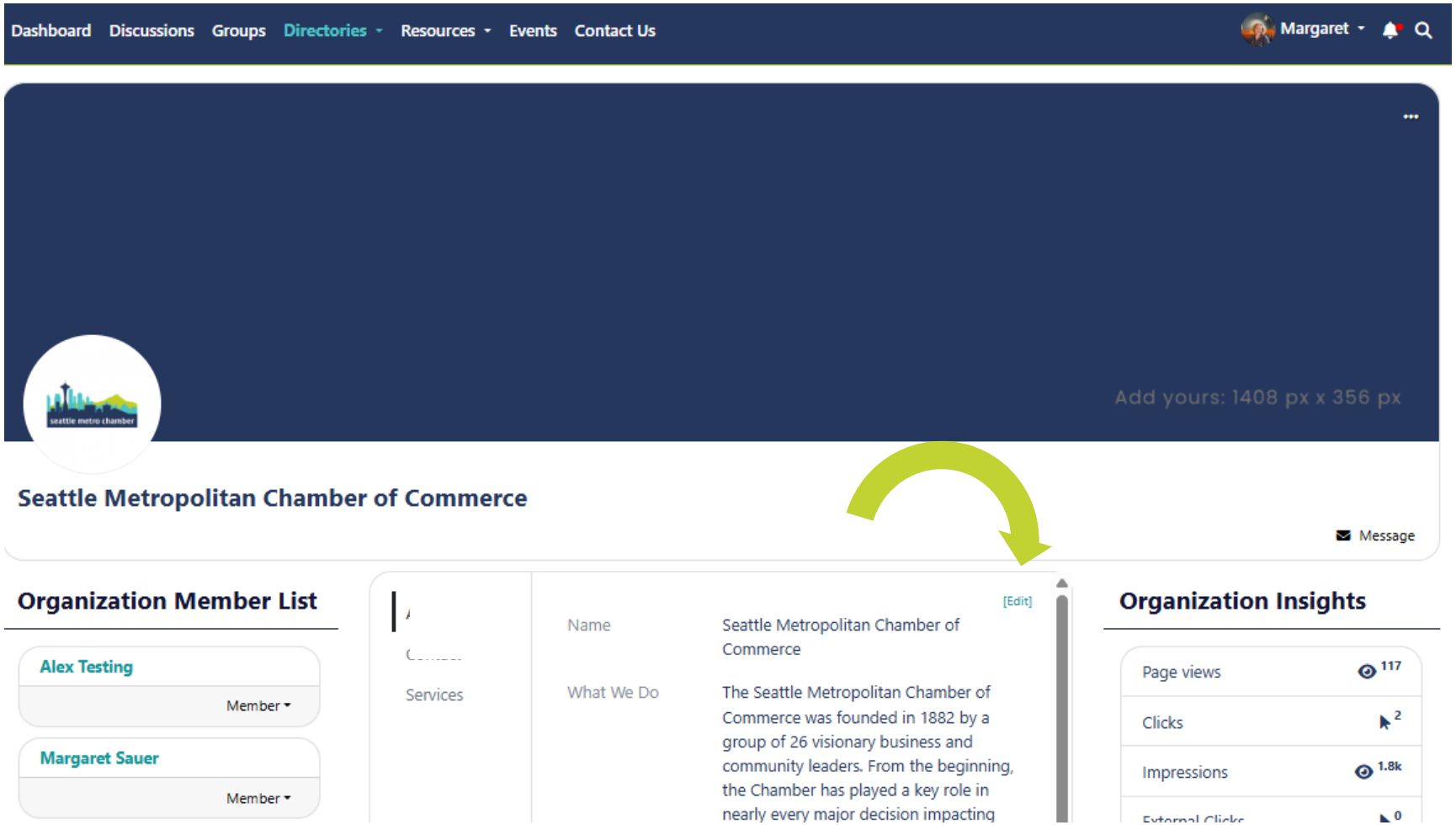
- Locate your name in the upper right corner
- Drop down menu > Account settings
- Subscriptions: manage your email notifications
- Privacy: manage who can contact you and what is visible to others



CommUnity: Recommended First Steps

Create your organization profile

- Main Menu > Directories > Organizations
- New Organization
- Complete required fields
- Complete profile by selecting Edit next to About and Contact



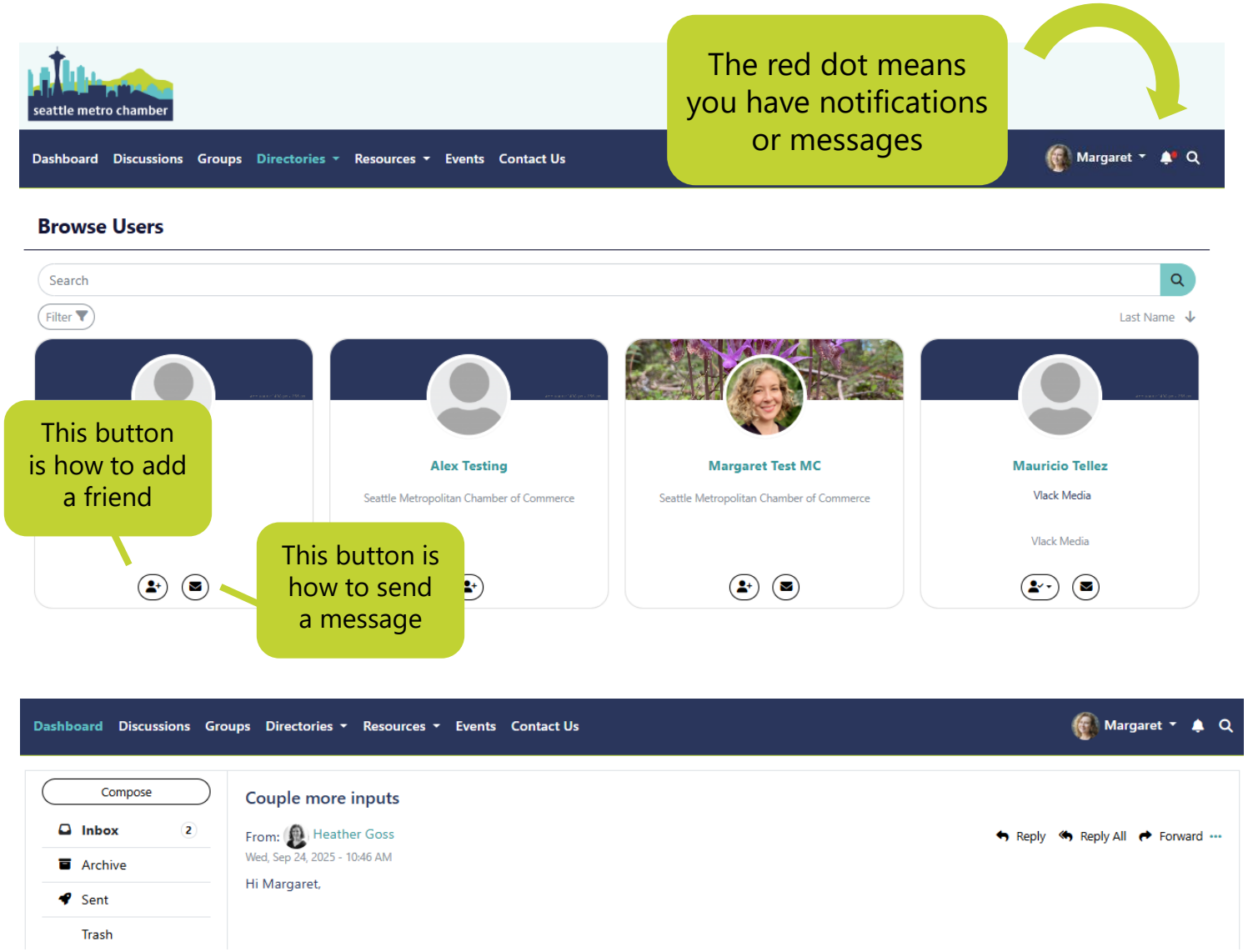
CommUnity: Recommended First Steps

Build your network

- Directories > Browse Members
- Add friends
- Send direct messages

Accept friend requests and manage messages

- Main menu, upper right corner, bell icon



CommUnity: Recommended First Steps

Join a discussion

- Main Menu > Discussions
- Select a category (Introductions and Chamber Chatter are great places to start)
- Select Add Topic button to start a new discussion, or reply to an existing discussion thread.
- You may include videos, photos, and files in most posts.
- Subscribe to a category to receive updates when new discussions or replies are posted.

