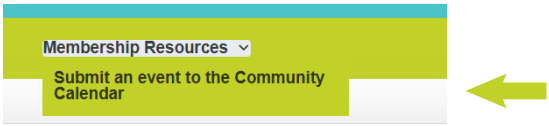
How to use:
Community Events Calendar

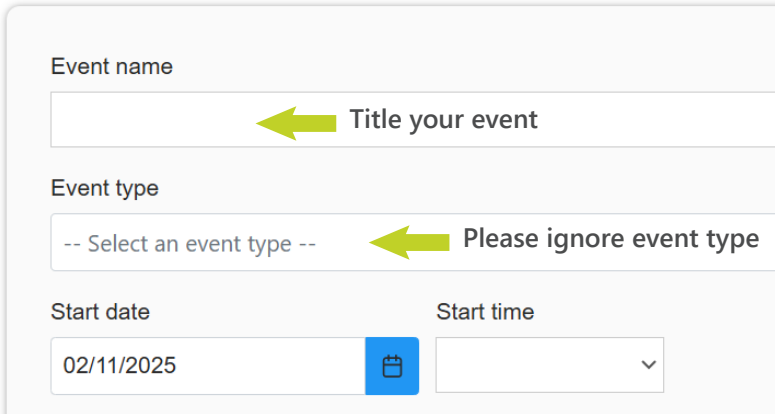
A step-by-step guide on how to share your event

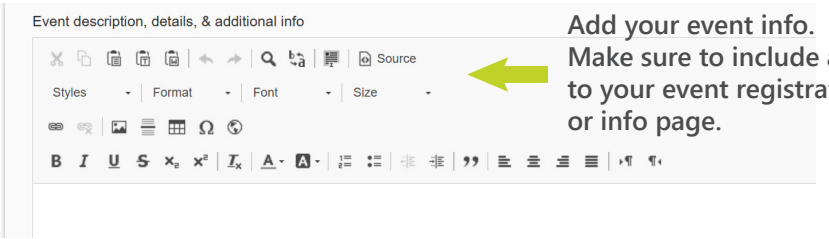
3 EASY STEPS!

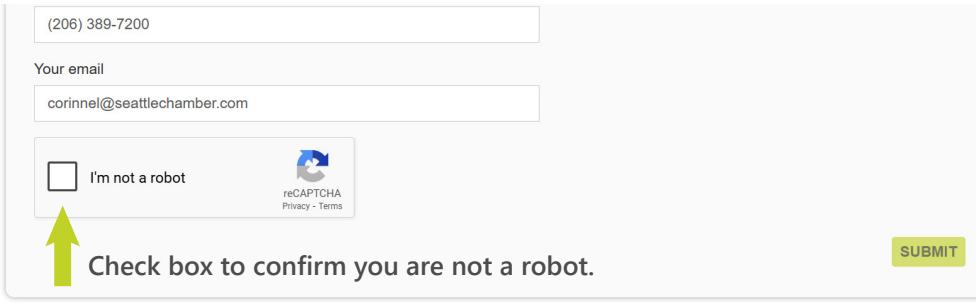
1. Sign in at seattlechamber.com - click MEMBER LOGIN at the top right corner
   (If you don't know your password, enter your email, check FORGOT MY PASSWORD, then click LOGIN)
2. Under MEMBERSHIP RESOURCES, click SUBMIT AN EVENT TO THE COMMUNITY CALENDAR.



3. Fill out the form:







We welcome your company submissions regarding:

- Business resources and information
- Business related gatherings, such as awards ceremonies, annual galas, and grand opening ceremonies
- Networking
- Professional development

RULES FOR POSTING

- Your membership must be in good standing to submit a community calendar event
- Maximum one submission per week
- Seattle Metro Chamber reserves the right to not approve any post for any reason
- Submitted posts require review and will be approved within 1 to 2 business days

If the submission does not meet the criteria above, the event will not be approved.

Once your event post has been approved, it will appear at on our Seattle Metro Chamber calendar!

**Each post must be approved by a member of the Chamber team. Please allow 1-2 business days from submittal to posting. If you have any questions, please contact membership@seattlechamber.com for more information.*